LOWER SAVANNAH WORKFORCE DEVELOPMENT BOARD

MINUTES

Tuesday, June 07, 2022 @ 2:00 PM

Hybrid (Zoom and In-Person) Meeting at Lower Savannah COG office

LSWDB Members in attendance:	Tiiu Goode, Lessie Price, Dee Crawford, Dr. Dorian Newton, Gary Jones, Pat Black, Jr., Jeanette Murray, Nancy Foster, Cecilia Allen, Tommy Boyleston, Demeterius Smith, Curtis Randolph, and Kenisha Grimes
LSWDB Members excused:	Darainey Hudson, Kim Williams-Griffin, and Dr. Forest Mahan
LSCOG/WD Staff in attendance:	André Anderson, Megan Helmig, Wendy Mahuron, Sally Sharpe, Jerome Wallace and William Molnar
Guests/Visitors:	Steve Simmons (Aiken Technical College) Dennis Hall (Eckerd Connects), Melinda Hernandez (Eckerd Connects), Sharon Mundy (SCDEW), Lorri Bennett (SCDOC), and Charlie Furtick (Eckerd Connect)

CALL TO ORDER

Ms. Lessie Price called the meeting to order at 2:05 PM.

WELCOME & INTRODUCTION OF GUESTS

Ms. Price welcomed all attendees and guests. Mr. Andre Anderson introduced the newest board member (Mr. Demeterius Smith with Apprenticeship Carolina).

ROLL CALL

Mr. Anderson conducted roll call. A quorum was present.

BOARD APPROVAL OF MEETING AGENDA

Ms. Price submitted the meeting agenda for board approval. Dr. Dorian Newton made a motion to approve the agenda and Mr. Pat Black seconded that motion. Meeting agenda was approved.

BOARD APPROVAL OF MINUTES – APRIL 19, 2022

Ms. Price submitted prior meeting minutes from April 19, 2022 to the board for approval. Ms. Jeanette Murray made a motion for approval of April 19, 2022 meeting minutes and that motion was seconded by Mr. Tommy Boyleston. Meeting minutes were approved. .

REPORT OF YOUTH COMMITTEE MEETING – May 26, 2022

Sally Sharpe provided a Youth Committee update.

- Ms. Sharpe spoke on the recommendation of 2 new Youth Committee members whose names would be put before our Workforce Board today
- Ms. Sharpe spoke on the Youth success story of a Ms. Kaily Yarbrough who entered the WIOA Program in February 2020 as an Out-of-School Youth. She was able to complete her healthcare trainings/certifications and is in route to becoming a Patient Care Technician (PCT).
- Ms. Sharpe shared information about the Power Up events conducted in March and April for our local K-12 Partners. These have taken the place of our annual Youth Forums in the LSWDA for PY21. The Aiken, Barnwell and Edgefield Career & College Night "Power Up"

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event was held on March 15, 2022 at the USCA Convocation (465 attendees, 200 parents, 79 employers in attendance, $3,500 in scholarships given away, 40 door prizes awarded). The second event Orangeburg, Allendale, Bamberg and Calhoun Counties Career & College "Power Up" event was held on April 28, 2022 at South Carolina State University (SCSU) during school hours (561 students, 53 businesses, 28 Colleges/Universities, $2,000 in scholarships and 50 door prizes).

- Approval of New Youth Committee Members - Ms. Price submitted 2 names for approval to the Youth Committee (Jean Rickenbaker with OC-Tech and Demeterius Smith with Apprenticeship Carolina). Tommy Boyleston made a motion for the approval of these 2 individuals to the Youth Committee and that motioned was seconded by Tiiu Goode. The Youth Committee appointments were approved.

WIOA PARTICIPANT SUCCESS STORY PRESENTATION

- Kiara Jenkins – Adult Participant - A brief video was shown to the board featuring Ms. Jenkins (an OC-Tech nursing graduate) and her experience with the WIOA program. The interview was in Ms. Jenkins own voice and detailed how she was able to successfully complete her program and secure employment as a full-time nurse at Lexington Medical Center.

BOARD APPROVAL OF EXTENSION OF SUB-RECIPIENT CONTRACTS

Mr. Anderson discussed with the board the proposed extension of Eckerd Connect contracts for PY22 WD activities. PY22 contract amounts would be as follows:

- Adult -$600,000
- DW - $250,000
- Youth - $600,000
- Operator - $167,335
  Total =$1,617,335

Ms. Price submitted the contract extension question to the board. A motion was made by Gary Jones for approval of the contract extension and that motion was seconded by Nancy Foster. Ms. Price ask was there any further discussion on the matter. Upon hearing none, contract extensions were voted on and approved.

SC WORKS CENTER STANDARDS APPROVAL

Ms. Sharpe briefed the board regarding their previously approved processes and standards leading to the proposed adoption of SC Works Management, Business Services and Job-Seeker Standards for the region. Ms. Sharpe detail how these standards are applied in our region and what constituted a Comprehensive, Satellite and/or Access Point within the Lower Savannah region. She further explained how that designation had a direct correlation on service delivery at those locations.

Ms. Price put forth to the board approval of the SC Works Center Standards for PY22. A motion was made by Dr. Newton for approval of the SC works Center Standards and that motion was seconded by Curtis Randolph. The SC Works Center Standards were approved.

SPECIALIZED FINANCIAL REPORT FOR BOARD

- **Financial** – Ms. Helmig referred to the handout and reported out on the LSWDA Financial status.

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- **Center Reports** – Mr. Charlie Furtick reported out on SC Works Centers and center traffic.
- **Business Services** – Ms. Mahuron reported on the following:
    - On-the-Job Training
        - 51 OJT contracts
        - 15 companies – manufacturing, real estate, retail, legal, community services
        - Average wage of $18.51/hr.
    - Incumbent Worker Training
        - 1 active contracts
    - Hiring Events/Job Fairs
        - The next 2 stops for the SC Works Job Tour were at Allendale on May 5, 2022 (10a-2pm) at the Brandt Building. The tour then moved to Barnwell County at the Barnwell High School on June 2, 2022, from 10am to 2 pm.

ADMINISTRATOR'S REPORT

- Mr. Anderson spoke on the finalized Annual Monitoring Response from SCDEW. The report has been approved for this Program Year.
- Updated board on the recently awarded Business Engagement Grant in collaboration with Lowcountry Council of Governments.
- Mr. Anderson updated the Board on the 3rd Quarter Big Picture Report and where the local area was in relation to local performance (programmatic and fiscal)
- Updated the board on the status of the SC Works Mobile Unit and the introduction of the Mobile Unit Operator (Jerome Wallace). The mobile unit would be operational on June 14, 2022
- Mr. Anderson spoke on the budget decreases over the last few years and how that will impact the number of SC Work Centers and Workforce Center staffing across the region. A comparison of costs was provided for Comprehensive SC Works and Satellite Centers (particularly in Allendale and Bamberg Counties)
- Updated WD Board on PY22 Board and Committee Schedules

ANNOUNCEMENTS

WDB Meetings	August 02, 2022 – Orangeburg/Hybrid at 2:00 PM	
Committee Meetings	Youth	July 14, 2022 – Orangeburg/Hybrid, 10:00 AM
	SC Works	July 26, 2022 – LSCOG/Hybrid, 2:00 PM
	Disabilities	September 27, 2022 – LSCOG/Hybrid 2:00 PM

OPEN DISCUSSION

Mr. Anderson updated the WD Board on the IT Requests for Proposals (RFP) set to be received on June 23, 2022, and that the Executive Committee would be receiving these proposals for review and scoring purposes.

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ADJOURNMENT

Ms. Price adjourned the meeting at 3:35 pm.

Respectfully submitted,

Andre Anderson for

Nancy Foster
Lower Savannah Workforce Development Board SECRETARY

NOTICE OF THE MEETING and COPY OF THE AGENDA FOR THE MEETING WAS DISTRIBUTED TO LOCAL NEWS MEDIA PRIOR TO THE MEETING. NOTICE OF THE MEETING and COPY OF THE AGENDA FOR THE MEETING WAS ALSO POSTED ON THE LOWER SAVANNAH COUNCIL OF GOVERNMENTS BULLETIN BOARD AT LEAST 24 HOURS PRIOR TO THE MEETING.

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