LOWER SAVANNAH WORKFORCE DEVELOPMENT BOARD

MINUTES

Tuesday, April 19, 2022 @ 2:00 PM
(postponed from April 5, 2022 due to inclement weather)
Zoom Meeting at Lower Savannah COG

LSWDB Members in attendance:	Tiiu Goode, Dr. Forest Mahan, Dr. Dorian Newton, Gary Jones, Pat Black, Jr., Jeanette Murray
LSWDB Members excused:	Lessie Price, Dr. Renee Ritter, Tommy Boyleston,
LSCOG WD Staff in attendance:	André Anderson, Megan Helmig, Wendy Mahuron, Sally Sharpe, and Brittaney Lott
Guests/Visitors:	Dennis Hall (Eckerd Connects), Melinda Hernandez (Eckerd Connects), Melissa Rodgers and Sharon Mundy (SCDEW), Lorri Bennett (SCDOC)

CALL TO ORDER

Ms. Jeanette Murray called the meeting to order at 2:13 PM.

WELCOME & INTRODUCTION OF GUESTS

Ms. Murray welcomed all attendees and guests

ROLL CALL

Mr. Anderson conducted roll call. A quorum was not present. Mr. Anderson indicated if a quorum was achieved prior to the end of the meeting the Board would return to voting items to secure approval. If a quorum was not secured by the end of the meeting any items requiring board approval/rejection would be emailed to the full board to be voted on electronically. No electronic vote was necessary.

BOARD APPROVAL OF MEETING AGENDA

Board was advised to review agenda.

BOARD APPROVAL OF MINUTES – FEBRUARY 15, 2022

Board was advised to review prior meeting minutes.

REPORT OF YOUTH COMMITTEE MEETING – March 10, 2022

Sally Sharpe provided a Youth Committee update.

- Youth success story – Diamond Deloach was approved for work experience in Allendale with the Department of Social Services (DSS) and as a result was offered a full-time position with DSS as a member of their permanent staff.
- A vote was conducted by Youth Committee members as to the structure of future meetings; whether they would be virtual, in-person or a hybrid option. The Committee settled on the hybrid option of both virtual and in-person.
- Committee had a partner events discussion. Tiiu Goode spoke on grants/initiatives available in Aiken County to at-risk teens. Committee spoke on upcoming Youth Forum and job fair events throughout the region

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SPECIALIZED FINANCIAL REPORT FOR BOARD

- **Financial** – Ms. Helmig referred to the handout and reported.
- **Adult, Dislocated Worker & Youth Enrollment Numbers –** Brittaney Lott referred to the handout and reported the participation numbers for PY21.
- **Center Reports** – Andre Anderson reported out on center traffic. New visitors coming in the centers is about 1/2 less than what it used to be pre-pandemic. WorkKeys RFP is going to be re-issued and will takes some months to get back to regular assessment of Adult and DW. Currently using TABE assessments for Adult and DW Certifications. This option is not ideal but meets the assessment requirement for WIOA enrollment
- **Business Services** – Ms. Mahuron reported on the following:
    - On-the-Job Training
        - 46 OJT contracts
        - 12 companies – manufacturing, real estate, retail, legal, community services
        - Average wage of $18.52/hr.
    - Incumbent Worker Training
        - 2 active contracts
    - Hiring Events/Job Fairs
        - SC Works Job Tour at Denmark Technical College job fair was held on March 3, 2022, with 44 employers and 107 job seekers
        - Orangeburg County job fair was held at Orangeburg Calhoun Technical College on April 7, 2022, with 51 employers and 109 job seekers.
        - The next 2 stops for the SC Works Job Tour will be Allendale on May 5, 2022 (10a-2pm) at the Brandt Building. The tour then moves to Barnwell County at the Barnwell High School on June 2, 2022, from 10am to 2 pm.

ADMINISTRATOR REPORT

- Mr. Anderson spoke on the Annual Monitoring Response sent in to SCDEW. The report had one corrective action that was addressed.
- Updated WD Board on 2nd Quarter Update from SCDEW and stated we were keeping a close eye on the DW Expenditure rate for PY21. All other rates were in-line with state and local expectations.
- Mr. Anderson updated the Board on the Regional Workforce Coordinator position being submitted to the state covering the rural workforce regions of Lowcountry and Lower Savannah
- Updated the WD Board on open positions within our WD Board and Committees
- Mr. Anderson spoke on the success of Career and College Night event held at USC-Aiken
- Updated WD Board on the Apprenticeship Expansion across the region
- Updated the WD Board on the IT Requests for Proposals (RFP) set to be released

ANNOUNCEMENTS

WDB Meetings		June 07, 2022 – LSCOG/Hybrid at 2:00 PM
Committee Meetings	Youth	May 26, 2022 – LSCOG/Zoom Conference Call, 10:00 AM
	SC Works	July 26, 2022 - LSCOG/Zoom Conference Call, 2;00 PM
	Disabilities	September 27, 2022 – Aiken County/Hybrid 2:00 PM

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OPEN DISCUSSION

ADJOURNMENT

Ms. Murray adjourned the meeting at 2:40 pm.

Respectfully submitted,

Andre Anderson for

Nancy Foster
Lower Savannah Workforce Development Board SECRETARY

NOTICE OF THE MEETING and COPY OF THE AGENDA FOR THE MEETING WAS DISTRIBUTED TO LOCAL NEWS MEDIA PRIOR TO THE MEETING. NOTICE OF THE MEETING and COPY OF THE AGENDA FOR THE MEETING WAS ALSO POSTED ON THE LOWER SAVANNAH COUNCIL OF GOVERNMENTS BULLETIN BOARD AT LEAST 24 HOURS PRIOR TO THE MEETING.

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